



Student Leadership Policy 2015

Student Leadership Policy

Rationale:

Formal student leadership and student representation programs provide important benefits for individual students and schools. Student leaders have the potential to influence the school environment and the behaviour of their fellow students by initiating positive changes in the school community.

Benefits of student leadership programs:

- increased communication skills
- improved academic performance for students involved
- greater commitment to the school from the wider student body
- positive influences on the climate of the school
- strengthened school spirit
- increased cooperation from students.

At Niagara Park Public School, students have a variety of ways to become leaders within the school setting. Students can only take up one of the leadership roles within the year in order to ensure that roles are spread across the student body. It is important that students are aware of this so that they can prioritise the role they wish to take in the year.

These roles include:

- SRC Representatives (Yrs 2-6)
- Library Monitors (Yr 6)
- House Captains (Yr 6)
- School Captains and Prefects (Yr 6)
- Environmental Leaders (Yr 6)

At Niagara Park public School, we advocate that:

- All students have the potential to develop leadership skills.
- Students will be encouraged to apply leadership skills to initiatives that strengthen both the school and surrounding community.
- Leadership programs can build students' confidence that their views are important to staff and that they can have an influence on what happens in the school.

Student leadership programs will be most effective when they:

- are planned and developmental;
- receive active support from teachers, parents and peers;
- encourage a range of leadership styles inclusive of cultural differences;
- engage all groups in the school;
- provide fair access and participation for all students including equal participation for boys and girls.
- encourage more experienced student leaders to support those who are less experienced;
- draw on the expertise and resources of the wider community and
- are perceived as relevant and valuable by the students and the school.

Section 1

Year 6

School Captains and
Prefects

Procedures

SCHOOL CAPTAIN/ PREFECT PROCEDURES

The procedures put in place at Niagara Park Public School have been developed to be fair, unbiased, equitable and inclusive for all students.

Nomination of Candidates:

Students can be nominated if they fulfil the following criteria:

- Displays leadership skills.
- Has not been suspended or had more than 3 incident reports in Year 5.
- Wears full school uniform at all times.
- Shows willingness to assist at all times.
- Is a role model in the classroom and playground and when representing the school.
- Displays exemplary behaviour at all times.
- Takes responsibility for their actions at all times.
- Shows no violence at any time.
- Shows respect for all adults at all times.
- Upholds all classroom and school rules.
- Participates in school events.

Nomination Process:

- Students in Year 5 are reminded of the criteria for students who can and cannot be nominated to stand for election.
- Interested Year 5 students that meet the criteria will need to submit a three part, 'Leadership skills' assignment in order to be eligible to proceed with their nomination campaign.

Lobbying of Candidates:

- Students are to complete the 'Leadership skills' assignment and submit each part to Mr Boulus by the due date.
- Students are to display one poster only to campaign.
- Each candidate will be limited to a 1 minute speech with no props.
- Leadership speeches are presented at a School Assembly in front of all students in years 2-6
- Leadership speeches must be previewed by a teacher.

Polling Day:

- Voting will take place by secret ballot using Google forms.
- The electorate will consist of all students in 2 - 6, plus all school staff members.
- The "first past the post" voting system will be used. Electors will indicate 2 boys and 2 girls whom they wish to elect for prefects. A girl captain and a boy captain will be determined by the highest number of votes and the Prefects will be determined by the next highest number of votes.
- Should there be fewer than 4 of one gender represented; the two students with the majority of votes will become captains.
- There will be a total of 10 students elected- a male and female captain and vice-captain and 6 prefects

Counting of Votes:

- Votes will be counted through Google forms and then reviewed by the school executive team.

Investiture of Prefects and Captains:

- The announcement of the school captains and prefects will be made at the Presentation Day Assembly.
- Parents are invited to the Presentation Day Assembly.

- Students will read the Prefects Pledge at this Assembly and receive their badges.

At the Commencement of Year 6:

- The Captains and Prefects will be re-introduced to the school for their year of office.
- Captains and Vice Captains are given their roles and responsibilities.

NIAGARA PARK PUBLIC SCHOOL



CAPTAIN AND PREFECT EXPECTATIONS

Captain and Prefect Expectations:

- Wears full school uniform at all times and uniform is worn appropriately
- Shows willingness to assist at all times
- Is a role model in the classroom, playground and when representing the school.
- Displays exemplary behaviour at all times
- Takes responsibility for their actions at all times
- Shows no violence at any time
- Shows respect for all adults and students at all times
- Upholds all classroom and school rules
- Participates in school events

Leadership Pledge:

I will be a motivated and enthusiastic student leader.

I promise to fulfil all leadership duties to the best of my ability.

I will be a safe, respectful, responsible and proud student at all times.

I will try to make the school a better place.

I will be the best student leader I can be.

Consequences of not meeting these expectations:

1st Offence: Warning of loss of badge and responsibilities for one week. Parents contacted by the principal.

2nd offence: Loss of badge and responsibilities for one week. Parents contacted by the principal.

3rd offence: Loss of badge and responsibilities permanently. Parents contacted by the principal.

A new Captain/Prefect is to be sworn in from the next highest number of votes in the election process.

VIOLENCE OF ANY MANNER WILL LEAD TO PERMANENT LOSS OF BADGE AND RESPONSIBILITIES

I _____ agree to meet and abide by the conditions of being a
Captain/Prefect as set out above in this contract.

Signed: _____ (Student) Date: _____

Signed: _____ (Parent) Date: _____

NIAGARA PARK PUBLIC SCHOOL



CAPTAINS AND PREFECTS PLEDGE

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CAPTAINS AND PREFECTS ROLES AND RESPONSIBILITIES

The Captains and Prefects could be called upon at any time to assist with a variety of roles and responsibilities.

These include:

- Running the structured play program during lunchtimes
- Running the K- 6 Superstar Assemblies and special assemblies.
- Escorting new students around the school.
- Showing visitors to our school the correct place to be.
- Assisting with the K-Start program during terms 2, 3 and 4.
- Attending weekly leadership team meetings.
- Assisting with Kindergarten's first day in January.

Section 2

Library Monitors Procedures

LIBRARY MONITORS PROCEDURES

Aim:

Niagara Park Public School endeavours to develop students' leadership skills and to share decision making processes.

The procedures put in place at Wyee Public School have been developed to be fair, unbiased, equitable and inclusive for all students.

Library monitors allow senior students to assist the librarian in daily routines and to familiarise and encourage students in the workings of the library.

Procedure : Library Monitors

- Inform all Year 5 students of the criteria which will enable them to be eligible for nomination as a Library Monitor.
- Assembly announcement and newsletter inclusion to encourage students to become Library Monitors.
- Meeting held in library with interested students. Roles and Responsibilities of a Library Monitor discussed.
- Students are given the opportunity to fill out a Library Monitors Application.
- Students who do not hold other Leadership roles can apply.
- All applications are collected. The teacher librarian and the classroom teacher will assess eligibility of applicants and decide their suitability.
- Library Monitors will be announced at the special K-6 Assembly and their badges will be presented.

Criteria for Applications:

Students can be nominated if they fulfil the following criteria:

- Display good leadership skills
- Hold a general knowledge and understanding of the organisation and role of the library.
- Show an awareness of the required behaviour and time dedication involved.
- Have had no more than 3 incident reports in year 5.
- Wears full school uniform at all times and worn appropriately.
- Shows willingness to assist at all times.
- Is a role model in the classroom, Library, playground and when representing the school.
- Display exemplary behaviour at all times and takes responsibility for their actions at all times and shows respect for all adults at all times and upholds all classroom, library and school rules.

Application Process:

- Students in Year 5 (previous year) are reminded of the criteria for students who can and cannot apply.

Investiture of Library Monitors:

- The announcement of successful students will be made at a special K-6 Assembly.
- Parents are invited to the K-6 Assembly and students will be given their badges at this assembly. The Library Monitors Contract will be signed by the successful students and their parents.

Library Monitors ROLES AND RESPONSIBILITIES

NIAGARA PARK PUBLIC SCHOOL



LIBRARY MONITORS EXPECTATIONS

Library Monitors:

- Display good leadership skills.
- Hold a general knowledge and understanding of the organisation and role of the library.
- Illustrate an awareness of the required behaviour and time dedication involved in being a Library Monitor.
- Wears full school uniform at all times and worn appropriately.
- Shows willingness to assist at all times.
- Is a role model in the classroom, library, playground and when representing the school.
- Displays exemplary behaviour at all times.
- Takes responsibility for their actions at all times.
- Shows no violence at any time.
- Shows respect for all adults at all times.
- Upholds all classroom, library and school rules.

Consequences of not meeting these expectations:

1st Offence: Warning of loss of badge and responsibilities for one week. Parents contacted by the principal.

2nd offence: Loss of badge and responsibilities for one week. Parents contacted by the principal.

3rd offence: Loss of badge and responsibilities permanently. Parents contacted by the principal. A new Library monitor to be sworn in.

VIOLENCE OF ANY MANNER WILL LEAD TO PERMANENT LOSS OF BADGE AND RESPONSIBILITIES

I _____ agree to meet and abide by the conditions of being a Library Monitor as set out above in this contract.

Signed: _____ (Student) Date: _____

Signed: _____ (Parent) Date: _____

Name: _____ Class: _____

LIBRARY MONITORS APPLICATION

Do you have any other roles/Jobs in the school? What are they?

What is fiction?

How are fiction books arranged on the shelves?

What is non-fiction?

How are non-fiction books arranged on the shelves?

How are picture books in the Quarto Junior Fiction section arranged?

In the space below, write about why you want to be a library monitor and how you can best help the library. (Be sure to include the type of behaviour that is expected, roles and responsibilities)

Section 4

House Captains & Environmental Leaders Procedures

Niagara Park Public School endeavours to develop students' leadership skills and to share decision making processes.

The procedures put in place at Niagara Park Public School have been developed to be fair, unbiased, equitable and inclusive for all students.

Students in Years 6 can stand for House Captain. Year 5 students will be invited to stand for House Captain if there are insufficient numbers of Year 6 students in a particular House. These captains will hold office for the year and not hold any other leadership role in that year.

Procedure: House Captain

- Students Years K-6 are told by their Sports group teacher what the specific criteria for two (2) House Captains are. Students are to remain in office for the year, hold no other leadership role, and currently be in Year 6 (or Year 5) as outlined above.
- Students in Years 6, at the first Sports group meeting are able to self and/or be nominated by other students in the sports group.
- The teacher assesses the students suitability of nominees using the House Captain criteria as a guide.
- Students are elected using a secret ballot system.
- House Captain representatives must be 1 boy and 1 girl.
- House Captains are given their badges at a special K – 6 Assembly.
- House Captains contracts will be signed by both the student and parent.
- Fulfil and uphold the criteria required to be a Sports Captain

Nomination of Candidates:

Students can be nominated if they fulfil the following criteria:

- Display good leadership skills
- Have had no more than 3 incident reports during year 5.
- Wears school uniform at all times and worn appropriately
- Show willingness to assist at all times
- Is a role model in the classroom and playground and when representing the school
- Displays exemplary behaviour at all times
- Takes responsibility for their actions at all times
- Shows no violence at any time
- Shows respect for all adults at all times
- Upholds all classroom and school rules
- Has the ability to fulfil good and sound practices of being a good sport.

Nomination Process:

- Students in Years K-6 are reminded of the criteria for students who can and can not stand for House Captains. Twelve (12) nominations may be accepted (6 boys and 6 girls)
- Students in Years 6 are nominated by Sports group members. The nominees must fulfil criteria indicated in expectations.

Investiture of House Captain:

- The announcement of successful students will be made in a Sports group meeting in Week 1 , Term 1
- Students will be given their badges at the Superstar Assembly in Week 5.
- Parents will be invited to this assembly.
- The House Captains Contract will be signed by the elected students and their parents.

HOUSE CAPTAINS ROLES AND RESPONSIBILITIES

- Students will need to be available for sports shed duty at least one lunchtime each week.
- House captains will be expected to run structured games for younger students during recess and lunches.
- Students will be required to carry the sports house flags during assemblies.

NIAGARA PARK PUBLIC SCHOOL



HOUSE CAPTAINS EXPECTATIONS

The House Captain:

- Displays good leadership skills
- Wears full school uniform at all times and uniform is worn appropriately
- Shows willingness to assist at all times
- Is a role model in the classroom and playground and when representing the school
- Displays exemplary behaviour at all times
- Takes responsibility for their actions at all times
- Shows no violence at any time
- Shows respect for all adults at all times
- Upholds all classroom and school rules
- Fulfils responsibilities at sports carnivals and events
- Has the ability to fulfil good and sound practices of being a good sport.

Stage 3 Teachers

Consequences of not meeting these expectations:

1st Offence: Warning of loss of badge and responsibilities for one week. Parents contacted by the principal.

2nd offence: Loss of badge and responsibilities for one week. Parents contacted by the principal.

3rd offence: Loss of badge and responsibilities permanently. Parents contacted by the principal.

A new House Captain to be sworn in from the next highest number of votes in the election process.

VIOLENCE OF ANY MANNER WILL LEAD TO PERMANENT LOSS OF BADGE AND RESPONSIBILITIES

I _____ agree to meet and abide by the conditions of being a House Captain as set out above in this contract.

Signed: _____ (Student) Date: _____

Signed: _____ (Parent) Date: _____

NIAGARA PARK PUBLIC SCHOOL



ENVIRONMENTAL LEADERS YEAR 6 PROCEDURES

Aim:

Niagara Park Public School endeavours to develop student's leadership skills and to share decision making processes.

The procedures put in place at Niagara Park Public School have been developed to be fair, unbiased, equitable and inclusive for all students.

Students in Years 6 can stand to be an Environmental Minister. These Ministers will hold office for the year and will not hold any other leadership roles in that year.

Procedure: Environmental Leader

- Students in Year 6 are told by the Year 6 teacher what the specific criteria for six (6) Environmental Ministers are.
- Students are to remain in office for the year.
- Students in Year 6 will meet as a grade and be nominated /or self nominate for this role.
- The teacher assesses the students' suitability of nominees using the Environmental Ministers criteria as a guide.
- Students are elected using a secret ballot system. The Environmental Ministers representatives must be 3 boys and 3 girls.
- Environmental Ministers are elected and declared at a Year 6 grade meeting.
- Fulfil and uphold the criteria required to be an Environmental Minister.

Nomination of Candidates:

Students can be nominated if they fulfil the following criteria:

- Display good leadership skills
- Have had no more than 3 incident reports during year 5.
- Wear full school uniform at all times and worn appropriately
- Show willingness to assist at all times
- Is a role model in the classroom and playground and when representing the school
- Display exemplary behaviour at all times
- Take responsibility for their actions at all times
- Show no violence at any time
- Show respect for all adults at all times
- Uphold all classroom and school rules
- Have the ability to speak at K-6 Assemblies
- Will select the winning classes that have kept their Environmental area clean.

Nomination Process:

- Students in Years 6 are reminded of the criteria for students' who can and can not stand for Environmental Leader. Twelve (12) nominations may be accepted (6 boys and 6 girls)
- Students in Yr 6 are nominated by Year 6. The nominees must fulfil criteria indicated in expectations.

Investiture of Environmental Leaders:

- The announcement of successful students will be made at the Superstar Assembly in week 5 , Term 1
- The Environmental Leaders Contract will be signed by the elected students and their parents.

ENVIRONMENTAL LEADERS ROLES AND RESPONSIBILITIES

NIAGARA PARK PUBLIC SCHOOL



ENVIRONMENTAL LEADERS EXPECTATIONS

The Environmental Minister will:

- Display good leadership skills
- Wear full school uniform at all times and worn appropriately
- Show willingness to assist at all times
- Is a role model in the classroom and playground and when representing the school.
- Display exemplary behaviour at all times
- Take responsibility for their actions at all times
- Show no violence at any time

- Show respect for all adults at all times
- Uphold all classroom and school rules
- Have the ability to speak at K-6 Assemblies
- Will select the winning classes that have kept their Environmental area clean

Consequences of not meeting these expectations:

1st Offence: Warning of loss of badge and responsibilities for one week. Parents contacted by the principal.

2nd offence: Loss of badge and responsibilities for one week. Parents contacted by the principal.

3rd offence: Loss of badge and responsibilities permanently. Parents contacted by the principal.

A new Environmental Minister to be sworn in from the next highest number of votes in the election process.

VIOLENCE OF ANY MANNER WILL LEAD TO PERMANENT LOSS OF BADGE AND RESPONSIBILITIES

I _____ agree to meet and abide by the conditions of being an Environmental Minister as set out above in this contract.

Signed: _____ (Student) Date: _____

Signed: _____ (Parent) Date: _____